

1. Meeting:	Licensing Board
2. Date:	8 December 2010
3. Title:	Determination of Licensing Issues - House to House Collections
4. Programme Area:	Neighbourhoods and Adult Services

5. Summary

This report concerns applications made for proposed House to House collection Promoters permits in or about the Borough of Rotherham.

Where a person who is promoting, or proposes to promote, a collection in any locality for a charitable purpose makes an application to the authority for the area in the prescribed manner specifying the purpose of the collection and the locality within which the collection is to be made, and furnishes them with the prescribed information, the authority shall, subject to the provisions of the act, grant to them a licence authorising them to “promote” a collection within that locality for that purpose.

“Promoter” means, in relation to a collection, a person who causes others to act as collectors for the purposes of the collection.

6. Recommendations

THAT MEMBERS INFORM THE LICENSING OFFICER OF THEIR DECISION ON EACH CASE.

7. Proposals and Details

The following application for a promoters permit has been received by the Licensing Office for consideration of a House to House collection:-

- | | |
|--------------------------------|--|
| 1. Charity/Charitable Purpose: | <u>Deafblind UK – Charity Reg. 802976</u> |
| Permit Applicant | BA Illingworth – (Director of Skye Textiles Ltd) |
| Permit Collection Area | Whole Area of Borough |
| Collection Dates/times | 01 January 2011 to 31 December 2011 |

Further details and the application for this permit, are attached at “Appendix A” of this report.

Should the licence be granted at the hearing any permit would only run from the date the Members of the board approve the grant to the requested expiry date unless otherwise granted by members.

8. Finance

Permits for House to House collections in or about the Borough of Rotherham are provided free of charge to applicants. Any relating enforcement and other matters of application processing are financed through the authority’s normal budgeting methods.

9. Risks and Uncertainties

Failure to consider each application to the extent that members feel necessary to satisfy themselves they have reached a reasoned decision could lead to inappropriate collections being made within the Borough.

10. Policy and Performance Agenda Implications

The granting of House to House permits is consistent with the Corporate Plan and community strategy as it ensures the deliver under the themes of a Safer and Fairer Rotherham; also ensuring that the Council continues to maintain its statutory functions and undertakes appropriate enforcement to support the delivery of safe communities in Rotherham.

11. Background Papers and Consultation

Applications received, as detailed in section 7 of this report and associated appendices.

Contact Name: Katy Giller, Senior Licensing Officer, 4525, katy.giller@rotherham.gov.uk



Grant	
For office use only	
Date	9/11/10.
Fee	Free of Charge
Permit number	
Lalpac entry date:	
Board Result	

Neighbourhood and Adult Services

Application for a House to House Collections Promoters Licence

Use this form to apply for a house to house promoters collection licence. The licence will allow you to authorise collectors to collect from door to door for charitable purposes. No collection for a charitable purpose may be made in the locality unless the applicant is an appropriately licensed promoter by this authority, or holds an exemption granted by the Secretary of State from obtaining a licence from this authority.

The attention of applicants for licences under the House to House Collections Act is drawn to Paragraph 4 of the House to House Collections Regulations 1947 made by the Secretary of State on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the first day of the month preceding that in which it is proposed to commence the collection.

**House to House Collections Act 1939
House to House Collections Regulations 1947 (as amended)**

Data Protection Act, 1998
I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes, and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information share the inf in this way or for connected purposes, and we may also share the information with certain other people or organisations who manage handle or protect public funds. By signing this application, you are agreeing to us using your information in this way.

**Please answer all the questions on this form in BLOCK CAPITALS and in ink.
Enter NONE or N/A as appropriate in all boxes you do not enter information in.**

Applicants personal details (Promoter)

1. Your Title (Mr, Mrs, Miss, etc): Date of Birth:

Surname: First names:

Home Address:
 Post code:

Home phone number: Mobile phone number:

E-mail address:

Details of Business or Organisation Responsible for the Collection

2. Name of Business/Organisation conducting collection:

Office address of the Business/Organisation: Unit 19, Greenhill Mills, Off Grange Road
 Business/Organisation: Batley
 Post code: WF17 6LH
 Contact phone number: 01924 472 936
 Fax number: Fax: 01924 472936
 E-mail address: b.illingworth@btinternet.com

2.a. Are you an employee of this Business/Organisation YES No

If YES, please state your position within the Business/Organisation: Director

*If NO, you must supply a letter, with this application form, from the Society/Organisation to benefit from the collection and which is authorising you to organise collections on the society's behalf.

Licensing history

3. Have you, or the business ever held a house to house collection licence before? Yes No

If 'Yes', who issued it? Rotherham MBC

What date was it granted? 16 / 02 / 2010
 06 / 02 / 2009
 What licence number was it? HH 0034
 HH 0004

3.a. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order with this local authority, refused, or revoked before? Yes No

3.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, with any other authority refused, or revoked before? Yes No

If Yes, where was it held, when was it refused, or revoked and why was it revoked? N/A
 Please use an extra sheet if required.

Collection Details

4. Name of Society/Charity/Fund to benefit from the proceeds of this collection: Deafblind UK

Address of the Society/Charity/Fund: Director of Funds & Marketing, Cygnet Road,
 Hampton
 Peterborough
 Post code: PE7 8FD

E-mail address: info@deafblind.org.uk Contact phone number: 01733 358100

4.a. Objective/aims of the Society/Charity/Fund to benefit from the proceeds of this collection. Please attach recent literature, & accounts etc.
 See attached letter.

4.b. Is the Society/Charity/Fund a registered charity Yes No Registered Charity Number: 802976

Collection Details - Continued

4.c. Over what parts of the licensing area is it proposed that collections will be made?

Whole of the Borough of Rotherham

4.d. Over what periods in the year, dates & times, is it proposed that collections will be made?

Whole of 2011 (01/01/2011 to 31/12/2011)

4.e. How many collectors will be permitted to make the collections:

Two only

4.f. Is it proposed to collect money including direct debits as money

Yes

No

Direct Debits

4.g. Is it proposed to collect "other" types of property

Yes

No

If Yes, what type(s) of property will be collected (Include direct debits as a collection of money)

Clothing - Sold

Bric A Brac & Toys - donated

Is it proposed to Sell, Give Away, or Use this "other" property

Sell

Give Away

Use

4.h. Are applications also being made for licences for the same purpose in other areas of the UK: Yes

No

If Yes, which other licensing authorities

Leeds, Bradford, Calderdale, York, Derby & many more

How many collectors will be permitted to make these collections

2

Will these collectors be the same collectors as those you intend to use in this authority

Yes

No

4.i. Is it proposed to promote this collection in conjunction with a street collection

Yes

No

If Yes, is it proposed to combine the House to House and Street Collection accounts or submit separate accounts:

Combined accounts

Separate accounts

4.j. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below.

n/a

Proceeds of Collections Details

5. Are the whole of the receipts to be paid over to the Society/Charity/Fund

Yes

No

If NO, please state the purposes for which deductions will be made

See attached letter.

5.a. Please state how much will be deducted for expenses or other purposes

£ Have sent copy of latest accounts

5.b. Is it proposed to use some of the proceeds for the remuneration of any persons

Yes

No

If YES; is it to Collectors

Yes

No

is it to Other Persons

Yes

No

5.c. Please state details, how much will be deducted, for what reasons and if applicable what "other persons"

£ We pay 4.5p/kilo & they earn some more wages.

Applicant Promoter's "Criminal Records" history request

6. **Convictions, Cautions, Warnings and Reprimands Details.** In the box at 6.b. list any convictions/cautions etc you may have which are not considered as "spent" with in the terms of the "Rehabilitation of Offenders Act 1974".

6.a. Are you waiting to hear about any prosecutions or other actions of any type, pending against you? If 'Yes' please give details in the boxes below Yes No

If known, name of court hearing the case: If known, date of future court hearing date: / /

6.b. Have you ever been convicted of any criminal offence, or received any police cautions, warnings or reprimands? (If you answer YES to this question give details in the box below.) Yes No

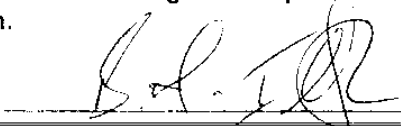
Date of conviction(s)	Details of Offence(s) and Conviction(s) List only those that you should disclose under the Rehabilitation of Offenders Act	Sentence Or Penalty
/ /		
/ /		
/ /		
/ /		
/ /		
/ /		
/ /		

Declaration

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand. I am aware that it is also necessary for me to submit a certified form of statement within 28 days of the collection taking place.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants
Signature



Date form signed 29 / 10 / 2010
by applicant

FOR OFFICE USE ONLY (Delete where applicable) or office use only

Date form received in Licensing Office	Refer to licensing board for consideration Yes <input type="checkbox"/> No <input type="checkbox"/>	Date of Board Meeting Hearing application
	Decision of Licensing Board Grant <input type="checkbox"/> Refuse <input type="checkbox"/>	Comments:
Date Permit Sent Out to applicant	Permit Issue Number	Dates permit Valid From: To:



**DEAFBLIND
UK**

To whom it may concern,

Re: Authorisation to seek permission for house-to-house collection licences

The purpose of this letter is to assist Skye Textiles to secure the appropriate permits and licences from Local Authorities and Councils for the collection of recycled textiles on behalf of Deafblind UK.

I can confirm that Skye Textiles is authorised to collect recycled goods in the name of Deafblind UK under the terms of our licensing agreement.

Skye Textiles is a commercial participator and has agreed to pay commission from the resale of recycled textiles, to Deafblind UK Trading Ltd, the registered trading company (Company Reg. No 2426281) of Deafblind UK (Registered Charity number 802976). This commission is paid as consideration for the use of Deafblind UK's name and logo in connection with Skye Textiles' recycling business.

Skye Textiles is a start up business working exclusively with Deafblind UK. The company currently pays Deafblind UK Trading Ltd a minimum of £30 per tonne of recycled material; the company intends to increase this to £50 per tonne as recycling volumes grow. Skye Textiles has guaranteed to pay Deafblind UK Trading Ltd a minimum of £5,000 during the next 12 months, but their target is to pay £10,000 during this period.

The money raised from this affinity partnership will be used by Deafblind UK to provide vital services, support and advice to thousands of deafblind people and those with progressive sight and hearing loss. Our aim is to help individuals to live independently and participate actively in their local communities. To find out more about the work of Deafblind UK, please visit our website at www.deafblind.org.uk

On this basis, I would be very grateful if you will consider issuing Skye Textiles with a collection license to support our charity. Please do not hesitate to contact me if you have any further questions or require any additional information about Deafblind UK.

Yours sincerely

Caroline Pons
Director of Fundraising & Marketing

Information and Advice
Line 0800 132 320

For deafblind people and
those who support them.

DEAFBLIND UK

National Centre for Deafblindness, John and Lucille van Geest Place, Cygnet Road,
Hampton, Peterborough PE7 8FD. Tel/Textphone: 01733 358100 Fax: 01733 358356
Email: info@deafblind.org.uk Website: www.deafblind.org.uk

Registered Charity No: 802976. Company Reg No: 2426281. Chair: Rosemary Sandford. Chief Executive: Jeff Skipp
Patrons: Earl Spencer, Katie Newbon, Gary Newbon, Lady Victoria Leatham, Nicholas Parsons.

SKYE TEXTILES LIMITED
COMPANY INFORMATION
FOR THE PERIOD 24TH MARCH 2009 TO 31ST MARCH 2010

DIRECTORS: Mrs B A Illingworth
D Illingworth

REGISTERED OFFICE: 58 Mortimer Avenue
Healey
Batley
West Yorkshire
WF17 8BU

REGISTERED NUMBER: 6856887 (England and Wales)

ACCOUNTANTS: Brosnans
Chartered Accountants
Birkby House
Bailiff Bridge
Brighouse
West Yorkshire
HD6 4JJ

SKYE TEXTILES LIMITED

**BALANCE SHEET
31ST MARCH 2010**

	Notes	£	£
FIXED ASSETS			
Tangible assets	4		11,275
CURRENT ASSETS			
Stocks		23,000	
Debtors	5	10,921	
Cash at bank		1,708	
		<u>35,629</u>	
CREDITORS			
Amounts falling due within one year	6	54,505	
		<u>54,505</u>	
NET CURRENT LIABILITIES			<u>(18,876)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>(7,601)</u>
CAPITAL AND RESERVES			
Called up share capital	7		2
Profit and loss account	8		<u>(7,603)</u>
SHAREHOLDERS' FUNDS			<u>(7,601)</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31st March 2010.

The members have not required the company to obtain an audit of its financial statements for the period ended 31st March 2010 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Directors on and were signed on its behalf by:

.....
Director

The notes form part of these financial statements

SKYE TEXTILES LIMITED


**TRADING AND PROFIT AND LOSS ACCOUNT
FOR THE PERIOD 24TH MARCH 2009 TO 31ST MARCH 2010**

	£	£
Sales		128,787
Cost of sales		
Purchases	60,103	
Bags for collections	52,312	
Wages	246	
	<u>112,661</u>	
Closing bag stock	(11,000)	
Closing raw materials	<u>(12,000)</u>	
		<u>89,661</u>
GROSS PROFIT		39,126
Expenditure		
Rent	7,044	
Directors' salaries	12,186	
Directors' social security	856	
Telephone	537	
Post and stationery	803	
Advertising and printing	1,175	
Motor expenses	18,250	
Licences and insurance	327	
Repairs and renewals	902	
Sundry expenses	164	
Accountancy	1,300	
Depreciation of tangible fixed assets		
Plant and machinery	103	
Fixtures and fittings	22	
Motor vehicles	<u>2,244</u>	
		<u>45,913</u>
		(6,787)
Finance costs		
Bank charges	753	
Bank interest	<u>63</u>	
		<u>816</u>
NET LOSS		<u><u>(7,603)</u></u>

This page does not form part of the statutory financial statements

Activities 


TO HELP DEAFBLIND PEOPLE LIVE AS RIGHTFUL MEMBERS OF THEIR COMMUNITIES AND TO RECEIVE APPROPRIATE SERVICES. TO ENCOURAGE HEALTH AND SOCIAL SERVICE PROVIDERS TO MAKE APPROPRIATE SUPPORT AVAILABLE TO DEAFBLIND PEOPLE BY DEVELOPING INDEPENDENT LIVING TEAMS. TO

Where it operates 


THROUGHOUT ENGLAND AND WALES

Accounts for 31 Mar 2009:
received 14 Jan 2010



Annual Return for 31 Mar 2009:
received 14 Jan 2010

Income £3,172,445 

Voluntary	£1.26m
Trading to raise funds	£0.24m
Investment	£0.07m
Charitable activities	£1.61m
Other	£0.00m
Total	£3.17m

Spending £3,798,560 

Generating voluntary income	£0.23m
Trading to raise funds	£0.14m
Investment management	£0.00m
Charitable activities	£3.40m
Governance	£0.03m
Other	£0.00m
Total	£3.80m


 Investment gains £0 

Assets, liabilities & people 

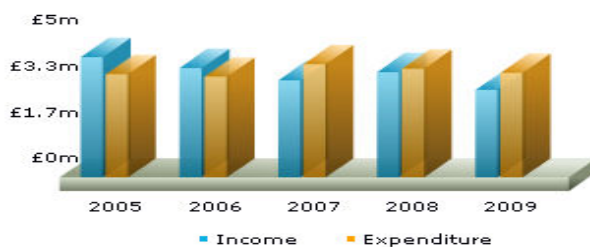
Own use assets	£3.94m
Long term investments	£0.00m
Other assets	£0.68m
Total liabilities	£-0.16m

 Employees 120


 Volunteers 200

Charitable spending 

Income generation and governance	£0.40m
Charitable spending	£3.40m

Financial history **Compliance history** **Financial summary** 

Financial year end (FYE)	Income	Spending	Accounts received	Annual Return received	View
31 Mar 2009	£3,172,445*	£3,798,560*	14 Jan 2010	14 Jan 2010	Accounts SIR
31 Mar 2008	£3,818,597*	£3,942,740*	23 Jan 2009	23 Jan 2009	Accounts SIR
31 Mar 2007	£3,525,250*	£4,109,114*	29 Jan 2008	29 Jan 2008	Accounts SIR
31 Mar 2006	£3,970,259	£3,654,701	31 Jan 2007	31 Jan 2007	Accounts SIR
31 Mar 2005	£4,366,747	£3,748,416	01 Feb 2006 (1 day late)	01 Feb 2006 (1 day late)	Accounts

* Consolidated accounts 

Contact 

MRS DIANE STONEHOUSE
NATIONAL CENTRE FOR
DEAFBLINDNESS
JOHN & LUCILLE VAN GEEST PLACE
CYGNET ROAD
HAMPTON PETERBOROUGH
PE7 8FD

Tel: 01733 358100
Email: info@deafblind.org.uk
Website: www.deafblind.org.uk

Trustees 

Click on a trustee to show other charities for which they also act as trustee


<p>MR PETER SKIVINGTON MBE</p> <p>DR PHILIP GAFGA MRS ROSEMARY SANDFORD MA HONMCOLLT FCOLLP FRSA MR DAVID EVANS MISS SARAH ARNULL MR GORDON LISTER</p>	<p>MR PETER SKIVINGTON MBE is also a trustee of:</p> <p>262962 THE RICHMOND CHARITABLE TRUST DUE DOCUMENTS RECEIVED</p>
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Other names 


NATIONAL DEAF-BLIND LEAGUE (OLD NAME)
NATIONAL DEAFBLIND LEAGUE (OLD NAME)

Governing document 

MEMORANDUM AND ARTICLES OF ASSOCIATION INCORPORATED 26TH
SEPTEMBER 1989

Area of benefit 

NOT DEFINED

Charitable objects 

I) TO FURTHER THE INTERESTS OF DEAF-BLIND PERSONS BY EVERY MEANS AND IN EVERY WAY OPEN TO IT. DEAF-BLIND TO INCLUDE THOSE SUBSTANTIALLY DEPRIVED OF SIGHT AND HEARING. II) TO HELP THE DEAF-BLIND TO LIVE AS USEFUL MEMBERS OF ANY COMMUNITY IN WHICH THEY MAY FIND THEMSELVES AND WHENEVER AND WHEREVER POSSIBLE TO ENCOURAGE AND SUPPORT CONTACT AND FRIENDSHIP BETWEEN THE DEAF-BLIND AND SIGHTED HEARING PERSONS. III) TO BUILD OR PURCHASE AND MAINTAIN FLATS, GUESTHOUSES SHELTERED AND OTHER ACCOMMODATION FOR THE BENEFIT AND USE OF DEAF-BLIND PEOPLE. IV) TO ENCOURAGE THE SIGHTED HEARING PUBLIC AT LARGE TO BE AWARE OF THE NEEDS AND CAPABILITIES OF THE DEAF-BLIND. V) TO PROVIDE AND ENCOURAGE PROVISION OF FACILITIES FOR THE HELP, COMFORT AND INSTRUCTION OF THE DEAF-BLIND INCLUDING THE ESTABLISHMENT OF REGIONAL OFFICES DIVISIONS AND CLUBS FOR THE DEAF-BLIND.

Date registered 

02 MARCH 1990

Classification **What**

- GENERAL CHARITABLE PURPOSES
- EDUCATION / TRAINING
- MEDICAL / HEALTH / SICKNESS
- DISABILITY
- ACCOMMODATION / HOUSING

Who

- ELDERLY / OLD PEOPLE
- PEOPLE WITH DISABILITIES

How

- PROVIDES HUMAN RESOURCES
- PROVIDES BUILDINGS / FACILITIES / OPEN SPACE
- PROVIDES SERVICES
- PROVIDES ADVOCACY / ADVICE / INFORMATION